

QUEST GLEN WAVERLEY Conference & Meeting Facilities

PROPERTY CONTACT DETAILS

Street Address 353-361 Springvale Road
GLEN WAVERLEY, VIC 3150

Telephone 61-(03) 9239 2900

Facsimile 61-(03) 9239 2999

Email questglenwaverley@questapartments.com.au

CONFERENCE & MEETING ENQUIRIES

For any property meeting enquiries, bookings or to arrange a site inspection please contact:

E-mail questglenwaverley@questapartments.com.au
Internet Site www.questglenwaverley.com.au

MEETING & BUSINESS SERVICES

- ◆ Secretarial/ business support
- ◆ Photocopying
- ◆ Facsimile transmissions

MEETING FACILITIES & FEATURES

- ◆ Complimentary, continuous tea/coffee
- ◆ Data/ Modem points providing internet access
- ◆ Wireless connectivity
- ◆ Natural light and modern décor
- ◆ Outdoor break out area
- ◆ Gourmet catering menu's available
- ◆ Complimentary iced water, mints, note pads & pens
- ◆ Complimentary car parking
- ◆ Additional audio visual equipment to meet your needs
- ◆ Reverse cycle air conditioning
- ◆ Negotiated accommodation rates

AUDIO VISUAL

Standard audio visual includes:

- ◆ Whiteboard with whiteboard markers
- ◆ Projector screen
- ◆ Flip chart, butchers paper & markers
- ◆ Direct dial phone
- ◆ TV/DVD combination

*Additional Audio visual equipment provided upon request. (Associated costs will be involved).

CATERING

Catering can be arranged on a per head basis for all of your food requirements. Some of the options include:

- ◆ Breakfast
- ◆ Morning tea
- ◆ Working lunch
- ◆ Afternoon tea
- ◆ Canapes/hors d'oeuvres



MEETING ROOM CONFIGURATIONS & CAPACITIES

**Full Day Hire \$350 Half Day Hire \$310
(4 hours or less)**

| Theatre | U Shape | Class Room | Boardroom | Square metres | Ceiling height (m) |
|---------|---------|------------|-----------|---------------|--------------------|
| 40 | 22 | 26 | 28 | 45sq | 2.7m |

